

## Music, Video and Performance Licenses (June 2020)

Researched and compiled by the Southwestern Washington Synod Office at the request of the Conference Deans

With the proper copyright license, churches, organizations and schools are legally covered to show films, play music, download songs or lyrics, stream music, songs and videos, post music and lyrics and copy, reproduce, and distribute the words and images contained within. All the while saving administrative time, expense and effort.

The “new normal” (holding worship live and projecting/streaming it onto the internet using YouTube, Facebook Live, embedding on your website or using some other source for others to view and participate in worship) most likely requires bundling both the Annual Copyright License AND the Streaming License add-on. The only times it does not is if you are using public domain songs and no licensed music or liturgy.

The three major licenses offered are [OneLicense.net](#), [CCLI](#), and [LicenSing](#). Augsburg Fortress , most ELW hymns and most Marty Haugen music are covered under the OneLicense and LicenSing Online.

### **The Religious Service Exemption for copyrights:**

The Religious Service Exemption **applies only to performances that occur at the place of worship; it does not extend to broadcasts of those performances or written copies of songs in any format.**

The religious service exemption applies both to live performances of music as well as the playing of pre-recorded music, but not written or streamed music. The exemption applies to all music, Christian and secular. Written music refers to the lyrics or the tune or both.

If a church is going to webcast its services, it will need an Internet performance license (usually referred to as an Internet Streaming License) if it is performing copyrighted songs. If a church is going to have its services on TV or radio, those stations will need to have a performance license.

The only musical exception is “dramatico-musical” works of a non-religious nature, such as secular operas or plays. These are not exempt and would require licensing.

A music license is a protective measure which covers certain ways in which you can use the music, it's not a performance license. Reporting the use and copying of music is done so that licensing companies can pay the appropriate royalties to the artist and owner of the copyright.

Even if the music is "just" shared in the building you worship in (or a religious assembly), a license is needed if the music is copied, shown on a screen, written in a bulletin, streamed online, recorded, typed into the screen or chat feature on a streamed video, etc.

Outside of religious services, churches have the same copyright responsibilities as a restaurant, business or stadium.

When church leaders realize that the religious service exemption does not apply to music performed outside of services, often the immediate response is, "We don't play any music outside of services."

This is very rarely the case. After some quick reflection, churches may recognize that they are playing music outside of their worship services, including:

- Online worship services
- Bookstores
- Concerts
- Retreats
- Picnics & barbecues
- Singles groups
- Dances
- Carnivals & festivals
- Graduations
- Award ceremonies
- Testimonials & retirements
- Dance classes
- Exercise classes
- Karaoke at youth events
- Day care/Preschool/Nursery
- Conferences, Sunday School, seminars
- Vacation Bible School
- Camps
- Sporting events
- Movie nights
- Coffee shops
- Youth group gatherings
- Guest speakers
- Wedding receptions
- On-hold music
- Music before & after service
- Community events
- Retirement home visits

## Licensing Definitions

**Copyright License:** storing lyrics, printing songs, recording services, making custom arrangements, projecting, or displaying lyrics and translating songs during worship in your building.

## Storing Lyrics

- Enter and store song lyrics on any computer or presentation software to assist with congregational singing in your church building, not part of streaming services online
- **Printing Songs**  
Print songs, hymns and lyrics in bulletins, programs, liturgies and song sheets for congregational singing
- **Recording Services:**  
Record and capture your worship services (audio and video), provided you only are recording live music
- **Making Custom Arrangements**  
Arrange, print and copy your own vocal and instrumental arrangements for congregational singing where a published version is not available
- **Projection or Display**  
Make copies, digital or physical, of copyright-protected lyrics for projection or display during congregational singing.
- **Translating Songs**  
Translate song lyrics into any other language for congregational singing where a published version is not accessible or available

**Streaming License:** enables streaming or podcasting of recorded worship services only. it is primarily intended to cover the live service webcasts on your church's website; however it also covers third-party social media platforms, like YouTube and Facebook.

**Streaming and Photographic Permission:** If you don't want to pay for a license, you can silence the audio signal during any musical portions (if you're streaming live, you should avoid stopping and restarting the stream). You could also prerecord the service and then edit out the music, but watching the service in the moment might be important to viewers. You must also be certain that people know you are streaming an event and agree to be seen on camera. Get people's consent before they are recorded. Instead of asking each attendee to sign a consent form, you might post a notification at each entry to the worship space, leave notification cards at the entrances and in the pews and announce during the service where people can sit to avoid being on camera.

**Rehearsal License:** legally copy commercial audio recordings and share audio files via email, flash drives or on worship planning sites with music team.

**File Sharing and Format Shifting:** Because the internet enables such easy access to creative works, the law has been expanded to address the increasingly complex issues related to legal distribution of digital files and how those files may be used and stored.

- **File Sharing**

Churches, organizations, and schools increasingly use the internet to access and share digital content, be it music or video. Under the law, however, *distribution* by anyone except the rightful copyright owner or reseller (publishers, labels, or artists) is strictly prohibited without the cover of a license or direct permission from the owner. Channels of *distribution* include, but are not limited to, e-mail, web sites, Facebook Live chat or digital storage devices.

- **Format Shifting**

To respond to a surge in personal ownership of digital media (music, videos, ebooks, etc.), the law has evolved to allow personal backup of lawfully purchased media used for private purposes. *Shifting* refers to the copying and conversion from one format or device to another for personal use only. It remains illegal to share digital media files with a third-party, including friends or family.

## **How to write copyright information:**

**When reproducing a Song, include the song title, writer credit(s) and copyright notice in substantially the following example form:**

Copyright notice Sample:

“Hallelujah” words and music by John Doe

© 2018 Good Music Co.

Used by Permission. Company License # \_\_\_\_ All rights reserved.

For a song projection with multiple slides, the copyright license information only must appear once, and is usually placed at the beginning or end slide.

## **For Streamed service**

Streaming copyright notice sample:

Permission to podcast / stream the music in this service obtained from \_\_\_\_ LICENSE with license #A-000000. All rights reserved.

## Which license does your congregation need?

- 1. Determine the Licensing Source of each piece of music/liturgy you use.** Check on the bottom of all music for a © copyright information and the catalog of each of your licenses, to see if this copyright is included. For hymnals, you can search Hymnary.org, a comprehensive index of hymns and hymnal. At each song listed, you can click on it to see the source, author, year, license. Some churches have several licenses from several different companies.
- 2. Determine the category of license and corresponding fee based upon the size of your worshipping community.** Size (members) is determined by total weekly attendance at all services and all online viewings, or the number of participants in your event.

The Streaming licenses are limited to three times the size of your average weekly attendance category. For example, if your license is set for 101-200 average weekly attendance, you are permitted to have up to 600 video views per week. It is recommended that you post your video to one “hosting” site (like YouTube) and then link to that page. This way, no matter if the link is on Facebook, your organization’s newsletter, or webpage, all views will link back to YouTube so you can track the views. Should your videos begin to exceed your category, you will need to contact the licensing company to adjust your license worship category. (Often the adjustment is made the following year, if it isn’t a large change.)

YouTube treats a view as a count when you play a video for 30 seconds or more. Replaying a video would count as a view. If you watched a video 50 times, 50 views would be added to the total count. Vimeo counts a video as being viewed every time someone pushes play. (If the host is logged into their account, their interactions with their own video don’t count as a view).

For worship attendance counting for ELCA parochial reports and Augsburg Fortress, the ELCA says to determine the number of views or downloads of any recorded service for one week: If you post a recording of your service, keep a count of how many views or downloads it receives for the seven days following the service. Add together the number of connections to any livestream of the service and the number of views/downloads of any recording of the service, then multiply by 2. It’s difficult to know how many people are watching from a given household, but the ELCA feels this multiplier will give a good average in most cases. Record that figure as your weekly online attendance. YouTube counts are in the YouTube Analytics for each video.

- 3. Determine what you are going to do with the music** (put words and music on screen in front of congregation in building, put words on screen or in Chat when using Facebook Live for online service, sing songs online, print music in bulletin, etc.)
- 4. Destroy all copies of Songs made under license agreement when your License expires** (includes videos, flash drives, streaming links, etc.)

### **Reporting Your Copy Activity**

Your church will report your weekly copy activity. For CCLI, it is once every 2.5 years. For ONE License it is recommended to do so once a month. Check your license agreement for details. You will be notified in advance by email and by mail. Reporting is usually done on their websites and is pretty simple. Reporting is vitally important: it's how the song owners and artists can accurately receive their royalty revenue.

**If you have multiple services each week using same music:** You may report each song just once, but you will report the total number of times you used each song each week. The total number of times a song is used is dependent on the number of services during a week that each song is used. If you have three services and sing the gathering song three times, then you would report it once and indicate that it was used at three services.

### **Changing Lyrics and Arrangements**

- You can't change lyrics without permission from the song owner. One of the exclusive rights of a copyright owner is derivative works, so any changes must have the owner's permission.
- You are free to arrange songs as you wish, if it doesn't change the melody, lyrics or fundamental character of a song. For example, you may want to start with the chorus, or even the bridge—if it fits the flow of your worship set. That's fine. Feel free to skip verses. Maybe you want to sing it slower or faster. That's fine, too. Just don't change the lyrics.

## **Showing YouTube, Vimeo, Facebook and other Online Videos in Church**

YouTube videos can be shown in your church provided the video is on an official channel and you have permission from the copyright owner.

There may be issues to sort through, however, if you use these platforms. As part of YouTube's video upload process, they will ask whether your video includes copyrighted content that you don't own. Typically, for church services that include music, the answer is yes. YouTube will then mandate that your video includes advertising, and the rightful copyright owner(s) will receive a share of that ad revenue.

Facebook's algorithms and search bots are particularly vigilant at identifying and removing videos with potential copyright violations. In the case of church services, Facebook does not initially account for videos that are covered by Streaming Licenses. So it may require correspondence with their support team to resolve.

### **Expired License**

For all licenses, you must delete all copies of Songs made under this agreement when your License expires whether hard copies, posted on your Facebook page, on your YouTube or Vimeo channels, etc.

**Licensing Sources next page**

## LICENSING SOURCES

### Public Domain Music

Check to see if the song you want to use is listed here, many are: <https://www.pdinfo.com/>

Once a creative work enters the public domain, it may be freely adapted, arranged and translated and new copyrights may even be claimed. You will still write author of music and words, with person's dates, if found, such as:

"Be thou my vision, O Lord of my heart", [Translator: Mary E. Byrne](#) (1880-1931); [Versifier: Eleanor H. Hull](#) (1860-1935); Source: Ancient Irish; Irish, ca. 700; Tune: SLANE

### Augsburg Publishing House

**Website:** <https://www.augsburgfortress.org/info/permissions/>

**Catalog:** ELW or all Augsburg liturgies; songs various copyright owners (see below)

Augsburg Fortress offers two different licenses that cover their liturgies. The first of these is specific to the liturgies and service music from [Evangelical Lutheran Worship](#). The second is a complete [Augsburg Fortress Liturgies License](#) which covers all liturgies published by, or whose rights are administered by, Augsburg Fortress. This full liturgies license is included with a subscription to [sundaysandseasons.com](https://www.sundaysandseasons.com).

Augsburg Fortress offers a license covering hymns and songs, but that license is limited to those hymns and songs under copyright to, or administered by, Augsburg Fortress. There are a large number of other publishers and rights holders represented in these hymnals and worship resources. The [Augsburg Fortress Hymns License](#) does not cover any material not copyrighted by Augsburg Fortress, so churches may want to consider other third party licenses that cover an assortment of copyright owners under a single license.

In addition to congregations who subscribe to [sundaysandseasons.com](https://www.sundaysandseasons.com) or one of the Augsburg Fortress hymn and liturgy licenses, Augsburg Fortress is temporarily expanding permission for all ELCA and ELCIC congregations and worshiping communities to include Augsburg Fortress administered liturgical text and liturgical music copyrights in a livestream or podcast. From March 15 through ***July 31, 2020***, you have permission to livestream or podcast ALL liturgy and music content under copyright to or administered by Augsburg Fortress when that content is being used for worship. No reporting is required. Only the following content is included:



- All liturgical text and liturgical music under copyright to or administered by Augsburg Fortress
- All service music, hymns, and songs under copyright to or administered by Augsburg Fortress
- Augsburg Fortress choral, keyboard, and instrumental music (livestream/podcast only)

Please note: **This expanded license for livestreaming is limited to Augsburg Fortress copyrights only.** Their resources, particularly the hymnals, include many items whose copyrights are administered by other rights holders. This temporarily expanded license DOES NOT cover material controlled by rights holders other than Augsburg Fortress.

Congregations wishing to make use of this limited time license (through July 31, 2020) should use the following credit line format to demonstrate that they have received permission through this announcement:

[Copyrighted element(s)] [Copyright notice]. Used by permission of Augsburg Fortress.

### **Copyright and photographic permission**

If you stream music, you will need to obtain clearance to stream any copyrighted music being used in worship. Christian Copyright Licensing International (ccli.com) and One License (onelicense.net) (*see below*) both offer licenses for streaming worship music, with rates based on average attendance.

### **CCLI (Christian Copyright Licensing International)**

**Website:** [ccli.com](http://ccli.com)

**Catalog:** [songselect.ccli.com](http://songselect.ccli.com); or CCLI Customer Service at 1-800-234-2446

**Cost:** <https://us.ccli.com/copyright-license/#pricing> Base cost based on worship attendance, Plus streaming \$205 for 25-99 average weekly worship attendance to \$419 for 200-499 average weekly attendance/ Annually) plus additional rehearsal license (annually \$117 - \$176)

**Permitted Activities** An active License allows you to make copies of Songs to assist with congregational singing, in the following manner. You may:

- Copy Songs from hymnals, websites, chorus books and similar types of publications
- Print Songs in bulletins, liturgies, programs, song sheets, songbooks compiled by your church, overhead transparencies and slides

- Electronically store, retrieve and utilize song files in computers, presentation software and similar resources to enable the visual projection of Songs
- Record Songs in your live worship services, including meditations, preludes, postludes, interludes, fanfares, and handbell, vocal and instrumental specials, by either audio or audio-visual means, provided that:
  - Accompaniment tracks and artist or record label recordings of Songs may not be reproduced, and permission must be obtained directly from the producer
  - Such recordings are for shut-ins, missionaries and others in your church and the quantity made and distributed may not exceed fifteen percent (15%) of the Church Size of your License
  - To offset the cost of production, for each copy duplicated you may charge up to \$4.00 USD per CD or similar form, and \$12.00 USD per DVD or similar form
  - With the understanding that all rights in copies made under this provision are reserved by the copyright owner, only where a published version is unavailable you may:
    - Make customized vocal and/or instrumental arrangements of Songs
    - Translate Song lyrics into another language.
    - All rights not specified herein are reserved to and for the benefit of the copyright owner. Streaming songs performed in your church services in audio and/or video requires a Streaming License.

### **Activities Not Permitted (CCLI)**

This License has certain important and necessary limitations and you may not:

- Charge a fee or receive any form of compensation for any of the Permitted Activities, except where specifically stated
- Assign or transfer any rights under your License to any other church or group
- Distribute copies of Songs outside of the jurisdiction of your license and church
- Copy or duplicate choral sheet music, cantatas, musicals, handbell music, keyboard arrangements, vocal solos, instrumental works or music education publications
- Alter or change the lyrics, melody or fundamental character of any Song

### **Streaming license:**

- Live stream Songs performed in your church services in audio and/or video form
- Retransmit Songs performed in your church services in audio and/or video form
- Distribute audio or video files of Songs performed in your church services to personal computers, portable media players or a similar device capable of receiving such files

- Upload videos to YouTube and similar services provided that copyright owners have the right to monetize and place ads on videos containing their owned copyrights (these terms of agreement do not override those of the streaming platform)

**With this streaming license you may not:**

- Charge a fee or receive any form of compensation for any of the Permitted Activities
- Assign or transfer any rights under your License to any other church or group
- Authorize any third-party that is not your church's proprietary website, a hosted website or a streaming service to Stream Songs
- Stream artist or record label recordings of Songs
- Stream Songs from concerts, conferences and special events held at the Church property where a financial charge, including donations, is required for attendance
- Stream Songs contained in non-Church Service audio and/or video content such as a non-Church Service teaching video, televised events or special productions
- Regarding YouTube or any similar streaming service used by your Church, sublicense or enter into any revenue sharing agreement for the monetization of a Song, including videos that are derived from a streaming website or service but are embedded in your Church's website, as this right is reserved exclusively to the copyright owner
- Regarding YouTube or a similar service, block the use of advertising placed by a streaming website or service on behalf of a Song owner

**GIA Publications**

Email: <https://www.giamusic.com/>

**Catalog:**

<https://www.giamusic.com/store/search?elSearchTerm=&elCatalog%5B0%5D=sm&elChurchRites=&elGuitar=null&elInstrumentsIncluded=&elInstrumentsSeparate=&elSundayFeast=null&elTopics=&elBible=&elTuneName=&page=1&sort=title&order=asc> (includes Holden Evening Prayer and Now the Feast and Celebration and other Marty Haugen services through ONE License.)

**Single Song Sheet Music Photocopies**

Photocopy a single song from a publication or collection. \$1.00 per song, per copy. **\$25 minimum license fee.**

**Bulletin or Program (One-time use)**

Reprint a song in a church bulletin or songsheet for a one-time church service or event through ONE License (see below).

### **Overhead Lyric Display (Slides, PowerPoint Projection)**

Display song lyrics on slides or PowerPoint presentations in church or other congregational settings- through ONE License

### **Reusable/Seasonal Insert/Pew Card**

Reprint a song in a permanent worship aid for use by a church; valid for the life of the set number of copies. \$40.00 fee per song, up to 500 copies. Please request a quote for 500+ copies. Email [reprints@giamusic.com](mailto:reprints@giamusic.com).

### **Commercial Songbook**

Reprint a song in a product available for purchase. Email publication details to: [reprints@giamusic.com](mailto:reprints@giamusic.com).

### **Mechanical (Recording)**

#### **CD and/or Digital Audio Download (MP3, AAC, WAV)**

Record a song for release on a physical product (CD), or record a song for release as a digital download. \$0.091 (9.1-cents) per song per copy for songs up to 5:00 in duration; \$0.0175 (1.75-cents) per song per copy, per minute, for songs 5:01 or longer in duration. **\$25 minimum license fee.**

#### **Digital Audio Stream**

Stream a recording online that is not downloadable. Use an original recording or a purchased recording of the song. \$15.00 per song, per 6-month term. Email [reprints@giamusic.com](mailto:reprints@giamusic.com) with details: Licensee/Organization name and billing address, song title, author/composer, posting date, length of term requested.

#### **Practice Track**

Create practice CDs/MP3s for choir members/ensemble. See ONE LICENSE below

#### **Video (DVD/Digital Download)**

Make a video of the live performance of a song or use a song in the background of a video for release as a DVD or a digital download. \$0.15 per song per copy. **\$25 minimum license fee.**

*Mechanical (Synch) License Application - Online* [Please specify "Video" in the Special Instructions field.]

### **Digital Video Stream - Streaming/Electronic Rights**

Stream a video online (not for permanent download) with a song playing in the background, using an original recording or a purchased recording of the song. Post a video recording of a live performance of a single song to social media platforms (e.g. YouTube, Facebook, etc.). \$15.00 per song, per 6-month term, up to 3 years; \$100 flat fee per song for term greater than 3 years/in perpetuity. Email [reprints@giamusic.com](mailto:reprints@giamusic.com) with details: Licensee/Organization name and billing address, song title, author/composer, posting date, length of term requested. For multiple songs to stream, see ONE License below.

### **Performance**

#### **Live Performance (Drama or Musical)**

Use a song in a public performance of a dramatico-musical work, either by live musicians or from an audio recording played in the background. \$25 per song, per week, for amateur productions. For professional productions, please contact us for a quote.

Email [reprints@giamusic.com](mailto:reprints@giamusic.com) with production details.

#### **Live Performance (Concert)**

Use a song in a public performance outside of the context of public worship, either by live musicians or from an audio recording played in the background. \$25 per song, per week, for amateur productions. For professional productions, please contact us for a quote.

Email [reprints@giamusic.com](mailto:reprints@giamusic.com) with performance details.

### **Streaming/Podcast of Live Worship Services**

Live-stream to members of congregation who may be homebound, traveling or serving in active duty, and archive services for the duration of the license. See ONE LICENSE, below.

### **ONE License**

Email [onelicense.net](mailto:onelicense.net)

**Catalog** (includes many ELW hymns, and Marty Haugen music through GIA Publications copyright.) <https://www.onelicense.net/search>

**Cost:** Price: Annual License ranges from \$118 to \$595/year plus streaming is additional \$77 to \$175 per year (low end is up to 25 weekly attendees up to 1100 attendees.). Practice license is additional \$115 to \$235 (25-1000 attendees)

**With your podcast / streamed worship services...**

- Are you reprinting text?
- Are you providing a worship aid?
- Are you embedding the reprint box into the video?

*If any of the above apply to your services, then you need the Annual Reprint License + Podcast / Streaming Bundle.*

- Are you only setting up a recording device to film the service?
- Is your congregation only "experiencing" the service through sound?
- Are you omitting any type of reprinted text or music?

*If any of the above apply, then the Limited Podcast / Streaming License works for your congregation.*

The Limited Podcast / Streaming License allows the congregation to experience the audio only; any text or images that are being reprinted in any form (e.g, physical printed copies or digital PowerPoint slides) are NOT covered by the Limited License.

**Reprint Licenses (Annual, Event, or Single-Use)**

- Online copy reporting
- Annual Licenses cover consistent usage over the course of one year; Event Licenses cover retreats, conventions, conferences, etc., that are up to seven days in duration; and Single-Use Licenses are designed for one-time events, including weddings and funerals. If your church has an up-to-date Annual License, then congregational gatherings hosted or sponsored by your church of all varieties are covered, such as youth group meetings, small group meetings, etc.
- Reprint Licenses are intended for congregational use only. ONE LICENSE does not cover music for choirs, ensembles, cantors, accompanists, or instrumentalists.

## **Annual License**

Unlimited permission to reprint music owned by all Member Publishers for an entire year, with or without the Podcast/Streaming License option.

Bundle Podcast /Streaming to share your services via a live stream or to upload a prerecorded video. With the Bundle, you can include song lyrics and melody lines in your stream, share handouts online, and download songs or texts from the catalog database.

The Podcast /Streaming License options, below, are intended to cover music. Certain liturgical content, including Scripture readings, will require permission directly from the copyright holder of this material.

A Podcast/Streaming License bundled with an Annual License includes the right to distribute worship aids containing copyrighted music covered by your license electronically to your remote congregants. When distributing remotely, they ask that you do not post the file for free access on the internet. Instead, share the file via an email distribution list, password protect the file, or store the file in a password-protected area of your community's website.

## **Limited Podcast/Streaming License**

“Podcast” refers to any pre-recorded video or audio content being distributed for congregational use. The Podcast /Streaming License permits both pre-recorded content and content that is streamed live. Content may be posted to your organization's website, YouTube, Facebook, Zoom, Vimeo, Instagram, and other forms of internet-based communication. This license option does not require the purchase of a Reprint License.

Perfect for those who wish to carry worship services over a live stream or upload a prerecorded video, but nothing more. This is designed for organizations that do not post lyrics or melody lines nor provide worship aids for their congregation. It does NOT cover downloadable images or the ability to include reprinted material.

To include song lyrics and melody lines in your stream (this includes adding the words to your Chat feature on Facebook Live), to share handouts, or to download songs or texts from the ONE License database, refer to the Bundle options above.

Priced according to typical weekly attendance at your community, each category offers up to three times the number of views to reach a broader audience.

**School License** Unlimited permission to reprint music owned by all Member Publishers for an entire year for schools.

- **Bundle Podcast /Streaming** to share your services via a live stream or to upload a prerecorded video. With the Bundle, you can include song lyrics and melody lines in your stream, share handouts online, and download songs or texts from their database. Note that use of the word “Podcast” refers to any pre-recorded video or audio content being distributed for congregational use. The Podcast / Streaming License permits both pre-recorded content and content that is streamed live. Content may be posted to your organization’s website, YouTube, Facebook, Zoom, Vimeo, Instagram, and other forms of internet-based communication. Uses the same convenient reporting technology as the Annual License.

### **The Podcast /Streaming License**

If you already have an Annual Reprint License and wish to bundle the Podcast /Streaming License, the cost of adding the Podcast / Streaming License will be prorated to expire the same time as your Annual Reprint License. With the Bundle, you can include song lyrics and melody lines in your stream, share handouts online, and download songs or texts from their database.

Existing Annual License holders may add the Podcast/Streaming License on their account profile page. Please contact One License for podcasting/streaming inquiries for non-annual holders.

- The Podcast/Streaming License covers content only from live worship services. The use of commercial masters or publisher-owned recordings is not permitted. If you are seeking permissions to use commercial masters in your video content, you will need expressed consent from both the publisher and copyright holder. In sacred music, these are often the same entity.
- License Holders can renew their coverage annually. Should the license expire, all material licensed under either the Podcast /Streaming License Bundle or Limited Podcast /Streaming License must be removed. This includes material posted to Facebook Live, YouTube, Vimeo, your congregation’s website, and other forms of social media.
- The number of views of each video is limited to three times the size of your average weekly attendance category.
- Not all Member Publishers covered by an Annual Reprint License will allow their material to be used for podcasting /streaming.
- The podcast /stream must include the following words at the end of the service, in the video description, or on the website containing a link to the podcast / live stream: "Permission to podcast / stream the music in this service obtained from ONE LICENSE with license #A-000000. All rights reserved." You will include your own license number.



- You should report any music from Member Publishers (e.g., instrumental settings) that is podcast /streamed, even if you do not need to reprint the music in your bulletin or project it on a screen.
- The Podcast /Streaming License is intended to cover music. Certain liturgical and Bible content, including Scripture readings, will require permission directly from the copyright holder of this material.

### **Practice-Track Licenses**

- The Practice-Track License enables Music Ministers to create practice CDs or MP3s for their choir or ensemble members. With this license, you are able to:
  - Copy demonstration recordings provided by a Member Publisher;
  - Copy commercial CDs or mp3s purchased from a Member Publisher or member record company;
  - Record your own versions of covered songs for your ensemble (a specific vocal part, for example, or an accompaniment track);
  - Burn CDs or email MP3s;
  - Provide a link to a Dropbox or Google Drive file that can only be accessed by the intended musicians.

**Event License:** Copyright reprint permission for conventions, conferences, workshops, revivals, mission trips, or retreats up to one week in length.

Bundle Podcast /Streaming to share your services via a live stream or to upload a prerecorded video. With the Bundle, you can include song lyrics and melody lines in your stream, share handouts online, and download songs or texts from their catalog database.

**Reporting on seasonal services:** If you produce a seasonal booklet that is used for multiple weeks, you report the number of services each song is used in each week. For planning purposes, you are able to report twelve weeks in the past and six weeks into the future. Keep in mind that extended-use booklets / hymnal supplements are valid only so long as your license is in force.

### **Walt Disney Studios**

**Website:** <https://www.disneystudiolicensing.com/>

**Catalog-** none available

**Requesting permission to use:** <http://disneypermissions.force.com/WelcomeIntakePage>

**To license music:**

**Disney Music Publishing**

**(Live Performance, Lyric Reprint, Arrangements, Misc.)**

**Walt Disney Music Co.**

**(Mechanical, Master Use & Synchronization Licensing)**

Please submit inquiries to: [musicpublishing@disney.com](mailto:musicpublishing@disney.com)

Note in the subject line: **DISNEY MUSIC USE INQUIRY**

Make sure to include contact name and phone number.

**Screen Disney films:**

All requests to screen Disney films in their entirety in a non-theatrical setting in the US at churches, clubs, public schools (pre-schools and kindergarten through twelfth grade), camps, libraries, business and service organizations, parks, art museums, film societies, and similar organization are handled by their authorized agent, Swank Motion Pictures. Please be advised that Swank handles licensing for public schools (K-12), both title-by-title and for blanket licensing on a yearly basis:

**Swank Motion Pictures**, Ph: (800) 876-5577, Fax: (314) 289-2192

All requests to screen Disney films in their entirety on a year-by-year basis (excluding public school exhibitions) are handled by their authorized agent, Motion Picture Licensing Corporation: **Motion Picture Licensing Corporation**, Ph: (800) 462-8855 ext 3007 Fax: (310) 822-4440

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